



**COLLEGE TOWNSHIP COUNCIL  
REGULAR MEETING MINUTES  
Thursday, November 2, 2023  
1481 E. College Avenue, State College PA 16801  
Hybrid Meeting (In-Person or via Zoom)**

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**ATTENDED BY –  
COUNCIL:**

D. Richard Francke, Vice Chair  
L. Eric Bernier  
Susan Trainor  
Anthony Fragola

**STAFF:**

Adam T. Brumbaugh, Township Manager/Secretary  
Jennifer Snyder, CGA, Assistant Township Secretary

**ABSENT:**

Dustin Best, Chair

**CALL TO ORDER:** Mr. Rich Francke, Council Vice Chair, called to order the November 2, 2023, regular meeting of the College Township (CT) Council at 7:00 PM, and led in the pledge of allegiance.

**PUBLIC OPEN DISCUSSION:**

Ms. Sue Smith, Lemont, offered her thanks to the Township Public Works Department. They assisted the Lemont Village Association with their cleanup at the grain elevator.

**NEW AGENDA ITEMS:** No items were added to the agenda.

**REPORTS:**

**a. Manager's Update**

Mr. Brumbaugh, Township Manager, offered a correction to his written report. He offered that Staff has received the final version of the Dale Summit Area plan and are reviewing it. Draft #2 of the Form Based Code from DPZ is still being developed but Staff expects to receive it soon. After receiving and reviewing the second draft, the next step is to schedule a presentation from DPZ for both Council and the Planning Commission (PC). After consultation with Pam Adam of the Solar Power Purchasing Agreement Management Team, CT and CTWA extended energy contracts with Constellation for 18 months at a rate of less than \$0/07 per KWH.

Mr. Brumbaugh reported he attended a meeting with the Airport Authority on October 31, 2023.

**b. COG Regional, County, Liaisons Reports**

**COG Land Use Community Infrastructure (LUCI) Committee:** Mr. Bernier reported the LUCI Committee met on November 2, 2023. No actions were taken at the meeting. They heard an update on the Centre County Active Transportation Plan.



**COG Parks and Recreation Governance Committee:** Mr. Francke reported the Parks and Rec Governance Committee met on October 25, 2023, and reviewed the matrix and mission and purpose of the authority.

**COG Human Resources Committee:** In a written report, Mr. Best offered the COG Human Resources Committee met on the November 1, 2023, and conducted a first review of the 2024 work tasks. They reviewed many tasks broken into three categories; Routine and Ongoing tasks, carry over from 2023, and Special Projects/Risks Management.

**c. Staff/Planning Commission/Other Committees**

**Planning Commission (PC):** Mr. Hoffman, PC Liaison to Council, offered the PC did not meet so there is no update.

**d. Diversity, Equity, Inclusion & Belonging (DEIB) Reports (Public Invited to Report)**

Staff offered that November 2<sup>nd</sup> is celebrated as the Day of the Dead. Veterans Day is observed on Friday, November 11, and the Township Office will be closed.

**CONSENT AGENDA:**

**CA-1 Minutes, Approval of**

- a. October 19, 2023, Public Hearing
- b. October 19, 2023, Regular Meeting

**Mr. Bernier made a motion to accept and approve the November 2, 2023, Consent.**

**Ms. Trainor seconded the motion.**

**Motion carried unanimously.**

**OLD BUSINESS:**     *No Old Business* Items on the agenda.

**NEW BUSINESS**

**NB-1 COG 2024 Budget**

In the *2024 COG Summary Budget* report, for the 2024 fiscal year, support from municipalities or municipal shares is to increase from \$8,491,988 (Budgeted in 2023) to \$9,398,808 (Budgeted in 2024), a change of \$906,820 or an average of 10.68%. College Township percentage of the COG Budget in 2024 is 16.93%. Mr. Brumbaugh offered in 2024, CT COG share is \$1,651,920 or 3.564 mils. In 2023, real estate millage in CT was 6.10.

Overall, Council supported the COG budget as presented. Council thanked the COG Finance Committee, for which Mr. Francke serves as Chair, for the time and effort to review and bring forward this Summary Budget. Council values the regional services provided by the COG.

Council discussed the many formulas used to calculate the COG Budget. Council would like to reduce the number of formulas used. Council offered comments related to the COG Cost of Living Adjustment (COLA). Council would like the COG to implement changes to the COG policy to allow for utilization of the federal Bureau of Labor Statistics formula for the calculation of annual COLA. Mr. Eric Norenberg,



COG Executive Director, is aware of CT Council's comments regarding COLA and added that he would like to phase in a change to COLA formula in a better year.

Council discussed the COG Parks Operating Funds, specifically the Parks Maintenance expenditure. Council agreed that no COG participating municipality should be subsidizing other municipal parks maintenance obligations through the COTG Parks and Recreation Budget.

Mr. James Saylor, COG Principal Transportation Planner, offered information regarding the Centre County Metropolitan Planning Organization (CCMPO) numbers to increase personnel and consulting costs associated with maximizing potential return of federal dollars for transportation projects that were not reflected in the Summary Budget. Council offered their support of an additional \$34,911.00 from CT for the increase in personnel and consulting costs for the CCMPO.

**Mr. Bernier made a motion to support the request for additional funds from the Centre County Metropolitan Planning Organization in the amount of \$34,911.00.**

**Ms. Trainor seconded the motion.**

**Motion carried unanimously.**

Mr. Norenberg introduced Ms. Kimberlee MacMullen, newly hired COG Finance Director. She thanked Council for their support while she worked through her first COG Budget.

The COG Summary Budget will be presented to the General Forum at the November 27, 2023, meeting.

**STAFF INFORMATIVES:** *No Staff Informatives* in the agenda packet.

#### **OTHER MATTERS:**

Council recognized those on Council who are veterans and offered their thanks. Chair Francke offered thanks to Ms. Snyder for her role in the Centre County Association of Township Officials (CCATO). CCATO held their annual Fall Convention this past week and Council Member Bernier was recognized for 25 years of service.

#### **ADJOURNMENT:**

Chair Francke called for a motion to adjourn the meeting.

**Mr. Bernier moved to adjourn the November 2, 2023, Regular College Township Council Meeting.  
Chair seconded the motion.**

The November 2, 2023, Regular College Township Council Meeting was adjourned at 8:26 PM.

Respectfully Submitted By,

*Adam T. Brumbaugh*

Adam T. Brumbaugh  
Township Secretary