

**COLLEGE TOWNSHIP WATER AUTHORITY  
1481 East College Avenue  
State College, PA 16801**

Hybrid Meeting (In-person, Virtual and by Phone)

**REGULAR MEETING MINUTES**

**Wednesday, June 1, 2022**

**7:00 pm**

**In Attendance (as listed below):**

**Members:**

Martin McGann - Chair  
Donald Hartzell – Vice-Chair  
Michael Grutzeck, Secretary  
Richard Harris - Treasurer  
Raymond Liddick, Jr. – Assistant Treasurer  
Doug Baxter - Alternate

**Staff:**

Adam Brumbaugh, Recording Secretary  
Kim Patishnock, Assistant Secretary  
Robert Long, Finance Director  
Michael Daschbach, Entech Engineering  
Joseph Fedeli, CPA Firm  
Cristin Long, McQuaid Blasko

State College Borough water Authority  
Brian Heiser

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**Call to Order:**

Chair McGann called the meeting to order at 7:00 pm.

**Public Comment:**

No comments were presented.

**Approval of Minutes:**

**Treasurer Harris made a motion to approve the regular meeting minutes from May 4, 2022. The motion was seconded by Secretary Grutzeck. The motion passed.**

**Operations Update – Staff:**

Mr. Brumbaugh noted; 1) the inventory report showed a large leak at Creekside Drive; 2) the monthly fire route readings were extremely low for May at 22 and 15 gallons; 3) no new connections have been added for 2022 in May.

**Finance Report – Staff:**

**FR-1. 2021 CTWA Audit**

Mr. Joseph Fedeli, CPA, Fiore Fedeli Snyder Carothers, LLP, presented the *Report on Audit of Basic Financial Statements and Supplementary Information – Years Ended December 31, 2021 and 2020*, for College Township Water Authority's consideration and comment. Mr. Fedeli offered the following as financial highlights for 2021:

1. Net position increase by \$89,681
2. \$265,893 of the \$2.3 million made available through the issuance of the Water Revenue Note, Series of 2015, remains available to fund projects via the drawdown loan whose date of final disbursement was extended until June 8, 2022
3. Approximately 2,300 feet of waterline was replaced
4. A waterline extension of 750 feet was dedicated
5. Development of an additional water supply in Oak Hall continued with completion and submittal to the regulatory agencies of the design and permitting documents for the proposed well facility
6. \$111,000 savings in interest on the Water Revenue Note, Series of 2015, as a result of the interest rate reset at the end of 2020
7. The 2020 Ten Year Capital Improvement Plan continued to drive planned water system and operational improvements

It was the opinion of Fiore Fedeli Snyder Carothers, LLP, that the financial statements reflected in the audit present fairly, in all material respects, the financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the College Township Water Authority, Centre County, Pennsylvania, as of December 31, 2021, and the respective changes in financial position for the year then ended in conformity with accounting principles generally accepted in the United States of America.

**Vice-Chair Hartzell made a motion to accept the College Township Water Authority Audit of Financial Statements and Supplementary Information Years Ended December 31, 2021 and 2020 as presented by Joseph Fedeli from Fiore Fedeli Snyder Carothers, LLP. Treasurer Harris seconded the motion. The motion passed unanimously.**

The Authority members thanked Mr. Fedeli and Staff for their efficiency and hard work completing the audit and financials annually.

#### **FR-2. Ratification of Disbursements May 2022**

**Treasurer Harris made a motion to ratify the May 2022 Disbursements. Seconded by Secretary Grutzeck. The motion passed.**

Chair McGann requested further information regarding the purchase of a Bobcat Excavator for \$42,500.00. Mr. Fedeli noted that the Excavator purchase for 2022 was budgeted for

#### **Old Business:**

No old business was presented.

#### **New Business:**

1. Mount Nittany Manor Easements

Mr. Brumbaugh noted that the two easements are for three 2-3 acre lots at the top of Mount Nittany Terrace for the process of providing water service to the lots with land development plans approved by Council for the residential dwellings.

A. Longenecker

**Vice-Chair Hartzell made a motion to accept the Longenecker Easement Agreement for the Mount Nittany Project. Seconded by Treasurer Harris. The motion passed.**

B. Preston

**Treasurer Harris made a motion to accept the Preston Easement Agreement for the Mount Nittany Project. Seconded by Secretary Grutzeck. The motion passed.**

**Project Management Team (PMT):**

Chair McGann stated; 1) that the Project Management Team Sub-Committee, comprised of Assistant Treasurer Liddick, Entech Consulting Engineer Daschbach, College Township Assistant Engineer Northridge and Chair McGann will meet Thursday 6/2/2022 to discuss risks, threats and concerns within the local water supply area; 2) the decisions and/or recommendations will be brought back to the Authority members for comment and discussion.

**Consulting Engineer Report:**

Mr. Daschbach highlighted; 1) that meetings with Staff regarding the update to the Rules and Regulations has made progress with a draft of the changes to be presented to the Solicitor and the Authority for review and comment; 2) the Oak Hall Well progress has been positive with regard to the Pennsylvania Department of Environmental Protection and other commenting Agency's concerns; 3) a wetlands delineation is scheduled for July 6, 2022 with a map of the area provided to the State Agencies.

**Solicitor Report:**

Solicitor Long noted that a confirmation from Staff was received that the Notice letter to the Nittany Mall Managing Group was completed and will be mailed regarding the installation in early August 2022 of the Master Meter (single water meter) at that location.

**Sub-Committee Reports:**

**Engineering Committee:**

Treasurer Harris/Vice-Chair Hartzell noted; 1) progress has been made on the Aspen Heights project with site-service for construction completed; 2) the Aspen Heights memorandum of agreement of projects has seen the Maryhill Connection, line to Matilda Avenue and the stake-

out of Mitchell Farm completed; 3) hydrant flushing will begin in one to two weeks; 4) the water service connection has been completed for Mount Nittany Manor; 5) the consumer confidence reports have been completed and will be mailed to water customers.

**Other Matters:**

1. Water Distribution with Fluoride Additive – Treasurer Harris noted; 1) that there was limited or no availability of the fluoride additive for Water Authority’s that use fluoride additive in their water distribution system; 2) the process requires a permit to add the fluoride; 3) to discontinue the additive, the Water Authority would be required to start the process to while still being required to add fluoride until the permit would be absolved.

**Informative:**

1. Oak Hall Well – SRBC/PADEP Report – Parizek & Associates

Mr. Brumbaugh noted Dr. Parzek’s progress letter regarding the Oak Hall Well was accompanied by the current invoice for services.

**Adjournment:**

**Hearing no more business, Chair McGann moved to close the meeting. Seconded by Vice-Chair. The meeting adjourned at 7:53 pm.**

Respectfully Submitted,

*Adam Brumbaugh*

Adam Brumbaugh, Recording Secretary