

**COLLEGE TOWNSHIP  
PLANNING COMMISSION  
REGULAR MEETING MINUTES  
In Person and Via Zoom**



**May 3, 2022- 7 p.m.**  
**1481 East College Avenue, State College, PA 16801**  
[www.collegetownship.org](http://www.collegetownship.org)

**PRESENT:** Ray Forziat, Chair  
Ed Darrah, Vice Chair  
Bill Sharp  
William McKibbon  
Robert Hoffman  
Matthew Fenton, Alternate  
Noreen Khoury, Alternate

**EXCUSED:** Peggy Ekdahl, Secretary  
Jennifer Landry

**STAFF PRESENT:** Donald M. Franson, P.E., P.L.S, Township Engineer  
Mark Gabrovsek, Township Zoning Officer  
Lindsay Schoch, AICP, Township Principal Planner  
Sharon Meyers, Senior Support Specialist - Engineering

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**CALL TO ORDER:** Mr. Forziat called the meeting to order at 7:00 p.m.

**ZOOM MEETING PROTOCOL:** No one present in zoom meeting, protocol was not reviewed.

**ROLL CALL:** Ms. Schoch confirmed Peggy Ekdahl and Jennifer Landry were not present and excused. Mr. Forziat suggested we make some introductions since we have a new Senior Support Specialist joining this meeting and all future meetings.

**OPEN DISCUSSION:** Nothing presented.

**APPROVAL OF MINUTES:** Mr. Darrah moved to approve the April 5, 2022 and April 19, 2022 meeting minutes. Mr. McKibbon seconded. Motion carried.

**PLANS:** Nothing presented.

**OLD BUSINESS:**

**OB-1 Pedestrian Facilities Master Plan – A Walkable College - Process Flow Chart**

Ms. Schoch presented a third draft of the process flow chart to the PC for input and further review. Ms. Schoch commented the language needs a little tweaking so it flows with the language used for the plans. Comments of simplification were provided by the Planning Commission. Mr. Forziat commented the flow chart must be clear specifically so contractors can't make their own paths. Mr. Franson explained the flow chart and why it was set up this way but agreed it needs to be simplified. Mr. Hoffman stated the chart needs to be a clean referral that is understandable by a multitude of parties. Mr. McKibbon offered to send Ms. Schoch a link with the proper flowchart protocol to try and alleviate some confusion. Ms. Schoch indicated she would appreciate the flowchart protocol information and would work with Mr. Franson and Mr. Grabovsek to make the changes and present the flow chart again at an upcoming meeting.

**NEW BUSINESS:** Nothing presented.

**REPORTS:** CRPA has not met yet, after their meeting there will be a report. There are some upcoming regional meetings:

Introduction to Planning on Monday, May 16<sup>th</sup>, 7:00pm at Harris Township  
Regional Plans on Thursday, June 2<sup>nd</sup>, at Centre Region General Forum

**STAFF INFORMATIVES:** Mr. Forziat commented the Council minutes are attached, no further discussion.

**OTHER MATTERS:** Discussion of the withdrawn plan in the county for the warehouse. County Commission wanted to know who was going to be using said warehouse and what products would be moving through. The company requesting land development plan did not want to disclose this information. Plan was withdrawn.

Mr. Hoffman requested permission to reach out to the local fire marshal. Specifically when it comes to land development plan review and what are the concerns of the fire marshal. Mr. Hoffman will reach out to Ms. Schoch and Mr. Forziat via email with some thoughts and for discussion and an approximate amount of time the fire marshal will need. Mr. Forziat approved Mr. Hoffman to reach out to the fire marshal with the condition of the fire marshal must have something properly prepared and an approximate duration of the presentation.

**ANNOUNCEMENTS:** Welcomed Ms. Meyers as the new Senior Support Specialist for Engineering.

**ADJOURNMENT:** Mr. Sharp moved to adjourn. Mr. Darrah seconded. Motion carried.

Meeting adjourned at 7:45 p.m.

*Sharon E. Meyers*

Sharon E. Meyers  
Recording Secretary

