

**COLLEGE TOWNSHIP WATER AUTHORITY
1481 East College Avenue
State College, PA 16801**

Hybrid Meeting (In-person, Virtual and by Phone)

REGULAR MEETING MINUTES

Wednesday, April 6, 2022

7:00 pm

In Attendance (as listed below):

Members:

Martin McGann - Chair
Donald Hartzell – Vice-Chair
Richard Harris - Treasurer
Raymond Liddick, Jr. – Assistant Treasurer
Doug Baxter - Alternate

Staff:

Adam Brumbaugh, Recording Secretary
Kim Patishnock, Assistant Secretary
Robert Long – Finance Director
Michael Daschbach, Entech Engineering
Joseph Fedeli, CPA Firm

Absent:

Michael Grutzeck, Secretary
Cristin Long, McQuaid Blasko

Call to Order:

Chair McGann called the meeting to order at 7:01 pm.

Public Comment:

No comments were presented.

Approval of Minutes:

Treasurer Harris made a motion to approve the regular meeting minutes from March 2, 2022. The motion was seconded by Vice-Chair Hartzell. The motion passed.

Operations Update – Staff:

Mr. Brumbaugh noted; 1) the fire route readings at the Nittany Mall previous Sears Pit are 16 gallons and the previous Macy's Pit are 33 gallons; 2) the inventory report showed leaks at Branch Road, Oakridge Avenue and Spring Lea Drive in March 2022 and Randy Lane in April 2022 which have been aided in detection by the leak detection equipment that was purchased; 3) total new service connection for 2022 is 5; 4) current waterline work is being completed at Lenape Lane.

Vice-Chair Hartzell wanted to commend the Water Authority Staff for an excellent job on Lenape Lane leak repair.

Finance Report – Staff:

FR-1. Financial Report February 2022

Mr. Long noted: 1) he redesigned the report format for easier reading; 2) current outstanding debt is at \$6.2 million with a draw down balance of \$265,893 with an end date of 6/8/2022; 3) the current capital for contingencies and reserve is \$25,011.00; 4) 17% of revenues have been received year to date without the fire service billings completed.

Chair McGann asked if the Authorities annual revenues were recorded and charted for comparison year to year. Mr. Long stated that year end reports show accrued billings per quarter.

FR-2. Ratification of Disbursements March 2022

Chair McGann inquired about the easement costs noted on the disbursements. Mr. Brumbaugh stated that as part of the operations update the Mitchell Lane easement with Mr. Hendrick's all obligations have been fulfilled for the Aspen Heights project.

Vice-Chair Hartzell made a motion to ratify the March 2022 disbursements. Seconded by Treasurer Harris. The motion passed.

Old Business:

No old business was presented.

New Business:

No new business was presented.

Project Management Team (PMT):

Chair McGann reported that a PMT meeting is scheduled for mid-April 2022 without an available agenda.

Consulting Engineer Report:

Mr. Daschbach noted that; 1) a second technical comment letter was received from the Pennsylvania Department of Environmental Protection (PA DEP) regarding the permitting of the Oak Hall Well (OH-20); 2) the questions and/or statements in the letter are of great significance for the continuation of the well development; 3) Entech and Staff will meet to formulate answers to PA DEP second comment letter.

Solicitor Report:

Mr. Brumbaugh noted for Solicitor Long; 1) the management company for the Nittany Mall has voiced their resistance regarding the one meter pit installation scheduled for the Nittany Mall; 2) the installation will significantly reduce Staff hours reading the individual meters per store front; 3) the recommendation is to provide to formal notifications an initial and final before installation of the single meter pit.

Sub-Committee Reports:

Engineering Committee:

Treasurer Harris noted; 1) the Aldi's store has been completed and open to the public; 2) the Back flow Prevention Program is 60% complete for commercial services; 3) the Rockview Interconnect was under consideration for disconnection and cap off but due to water quality issue at the State Correctional Institution at Rockview (SCI Rockview) this will be reconsidered.

Other Matters:

No other matters were presented.

Informative:

I-1. General Meeting Operations and Procedures

Mr. Brumbaugh stated that the information was provided to all Authorities, Boards and Committees as an informative item to reiterate meeting policies and procedures.

Adjournment:

Hearing no more business, Chair McGann moved to close the meeting. Seconded by Vice-Chair Hartzell. The meeting adjourned at 7:29 pm.

Respectfully Submitted,

Adam Brumbaugh

Adam Brumbaugh, Recording Secretary