

**COLLEGE TOWNSHIP WATER AUTHORITY  
1481 East College Avenue  
State College, PA 16801**

Hybrid Meeting (In-person, Virtual and by Phone)

**REGULAR MEETING MINUTES**

**Wednesday, March 2, 2022**

**7:00 pm**

**In Attendance (as listed below):**

**Members:**

Donald Hartzell – Vice-Chair  
Michael Grutzeck, Secretary  
Richard Harris - Treasurer  
Raymond Liddick, Jr. – Assistant Treasurer  
Doug Baxter - Alternate

**Staff:**

Adam Brumbaugh, Recording Secretary  
Kim Patishnock, Assistant Secretary  
Michael Daschbach, Entech Engineering  
Joseph Fedeli, CPA Firm  
Cristin Long. McQuaid Blasko

**Absent:**

Martin McGann - Chair

Robert Long – Finance Director

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**Call to Order:**

Vice-Chair Hartzell called the meeting to order at 7:01 pm.

**Public Comment:**

No comments were presented.

**Approval of Minutes:**

**Treasurer Harris made a motion to approve the regular meeting minutes from January 5, 2022 and the meeting minutes for February 2, 2022. The motion was seconded by Secretary Grutzeck. The motion passed.**

**Operations Update – Staff:**

Mr. Brumbaugh noted; 1) there a was a 36,000 gallon leak repaired at on the sprinkler system at the old Sears Auto Center at the Nittany Mall; 2) two leaks were reported and repaired at Lenape Lane and Benner Pike; 3) the Environmental Protection Agency (EPA) has revised the Lead and Copper Rule (1991) to eliminate lead pipe in public water supplies.

**Finance Report – Staff:**

## **FR-1. Ratification of the February 2022 Disbursements**

**Treasurer Harris made a motion to ratify the February 2022 disbursements. Seconded by Secretary Grutzeck. The motion passed.**

Vice-Chair Hartzell requested information regarding a question posed by Chair McGann at the January 5, 2022 meeting be noted in the March 2022 minutes. The question was as follows:

“Chair McGann requested further information regarding a refund of \$10,147.86 to Lance Boone in the November 2021 disbursements.”

Assistant Secretary Patishnock stated that the refund was in regard to a highway occupancy permit (HOP) that was anticipated for water service for a newly constructed residence. The residence owner changed their construction plans. The permit was no longer required for water service to be provided by the Authority. The excess was refunded to the property owner, Lance Boone.

### **Old Business:**

No old business was presented.

### **New Business:**

#### 1. Memo Rules and Regulations

Mr. Brumbaugh highlighted; 1) the memo was composed by Staff and presented at the Engineering Committee meeting earlier today; 2) after review by Solicitor Long, a minor word update from “will” to “may” in section 5.10 was required to establish the Authority’s discretion regarding installation of one master meter for a premise with tenants; 3) this will clarify the single master meter installation at the Nittany Mall.

#### 2. Resolution R22-03

The Resolution allows immediate action by the Authority to revise the wording in subsection 5.10 of the current Rules and Regulations as follows:

“At the property owner’s written request, the Authority ~~will~~ *may* bill in care of and make reasonable effort to collect water rentals due from tenants.”

**Treasurer Harris made a motion to approve Resolution R22-03 to revise Subsection 5.10 of the Rules and Regulations. Secretary Grutzeck seconded the motion. The motion passed unanimously.**

**Project Management Team:**

No new information was presented.

**Consulting Engineer Report:**

1. Engineers Report 228

Mr. Daschbach noted; 1) comments have been received with questions for Doctor Parizek regarding the public water supply permit submitted to the Pennsylvania Department of Environmental Protection; 2) a meeting with Doctor Parizek is scheduled to resolve the engineering and hydrological comments; 3) the Susquehanna River Basin Commission comments regarding Oak Hall Well are estimated to be received within six to eight weeks; 4) the 2020 Unaccounted for Water Report highlighted that 17% of water was unaccounted for in 2020; 5) the work order is attached for approval by the Authority to update/revise the entirety of the Rules and Regulations.

2. Rules, Regulations and Specifications Update – Work Order for Approval

**Treasurer Harris made a motion to approve Entech work order 4139-EWO-11856 to update the College Township Water Authority Rules and Regulations for \$8,600.00. Assistant Treasurer Liddick seconded the motion. The motion passed.**

**Solicitor Report:**

Solicitor Long noted; 1) a Nittany Mall Representative contacted Solicitor Long to express their objection and demanded a legal opinion be rendered as to the validity of the Authority to install one master meter; 2) the Mitchell Lane easement required for the Aspen Heights project has been executed and recorded.

**Sub-Committee Reports:**

**Engineering Committee:**

Vice-Chair Hartzell highlighted that; 1) Aldi's has been completed and will open March 23, 2022; 2) the Hendricks easements have been completed with a payment of \$5,000 to alleviate legal costs; 3) the Nittany Commons PRV is completed; 4) Struble Tank will be drained and inspected in April 2022 for \$1,600; 5) in Benner Township the Pennsylvania Department of Environment Protection has initiated an investigation into Paraformaldehyde (PFA), Perfluorooctane Sulfonate (PFO), Perfluorooctanoic Acid (PFOA) contamination in the State College Airport to Walnut Grove areas.

Treasurer Harris noted the completed Nittany Commons PRV will require fire flow testing later in the spring.

**Other Matters:**

No other matters were presented.

**Informative:**

No informative items were presented.

**Adjournment:**

**Hearing no more business, Vice-Chair Hartzell moved to close the meeting. Seconded by Assistant Secretary Grutzeck. The meeting adjourned at 7:35 pm.**

Respectfully Submitted,

*Adam Brumbaugh*

Adam Brumbaugh, Recording Secretary