

COLLEGE TOWNSHIP WATER AUTHORITY REGULAR MEETING MINUTES

February 11, 2026, at 7:00 p.m.

1481 E. College Avenue State College PA 16801

Hybrid Meeting (In-Person or via Zoom)

MEMBERS PRESENT: Donald Hartzell – Chair
Richard Harris – Treasurer
Ray Liddick – Vice-Chair
Joe Fao – Secretary/Assistant Treasurer
Michael Grutzeck – Authority Member

STAFF PRESENT: Joseph Fedeli – CPA
Cristin Long – McQuaide Blasko
Tanya Shaffer – Assistant Recording Secretary
Kim Patishnock – Finance Director
Michael Daschbach – Entech Engineering

ABSENT MEMBERS & STAFF: Adam Brumbaugh – Open Records Office & Recording Secretary

CALL TO ORDER: Chair Hartzell called the meeting to order at 7:00 p.m.

PUBLIC COMMENT: No public comments were received.

APPROVAL OF MINUTES:

January 7, 2026, CTWA Reorganizational Meeting Minutes

*Vice-Chair Liddick moved to approve January 7, 2026, reorganizational meeting minutes.
Secretary and Assistant Treasurer Fao seconded.
The motion carried unanimously.*

January 7, 2026, CTWA Regular Meeting Minutes

*Vice-Chair Liddick moved to approve January 7, 2026, regular meeting minutes as written.
Secretary and Assistant Treasurer Fao Seconded.
The motion carried unanimously.*

OPERATIONS UPDATE:

Ms. Patishnock provided the following updates:

- **OU-1 – Monthly Route Billing Analysis:** Consistent
- **OU-2 – Fire Route Monthly Reads:** Looks very good.
- **OU-3 – Inventory Report** – No leaks reported, some hydrant flushing was done.
- **OU-4- New Service Connections** – No new service connections for 2026 so far, and 10 processed in 2025.

FINANCE REPORT – STAFF

Disbursements in the amount of \$247.879 were presented for approval and ratification.

FR-1 - Ratification of Disbursements – January 2026

*Treasurer Harris moved to ratify January 2026, disbursements as shown.
Vice-Chair Liddick seconded.
The motion carried unanimously.*

OLD BUSINESS:

No items introduced.

NEW BUSINESS:

**NB-1 – Review of the Amended 2026 CTWA Annual Budget
Review of the Amended 2026 Water Rates Schedule**

Ms. Patishnock noted the budget included an adjustment to the fire service rate. The water rate increase remained the same.

a. Review and Adoption of the Amended 2026 CTWA Annual Budget

*Treasurer Harris moved to approve Resolution R-26-01 representing the Amended 2026 CTWA Annual Budget.
Secretary and Assistant Treasurer Fao seconded.*

b. Review and Adoption of the Amended 2026 CTWA Water Rates Schedule

*Vice-Chair Liddick moved to approve Resolution R-26-02 representing the Amended 2026 CTWA Water Rates Schedule.
Treasurer Harris seconded.*

NB-2 – Chris Gibbons – Concord Public Finance

A brief discussion took place among the Authority Members regarding the proposal presented by Chris Gibbons of Concord Public Finance. Chair Hartzel noted that Chris will return for the CTWA Regular Meeting on March 18, 2026, which was rescheduled from March 4, 2026.

NB-3 – OH-20 Easements and Memos

Two Easements and Consideration memos for the OH-20 well were presented for approval.

a. Schall Consideration Memo and Easement

Chair Hartzell noted that the Schall property consideration memo states that CTWA will upgrade the property's service connection at no cost to Schall. This upgrade includes installing a new meter pit with a backflow preventer, a 2-inch meter, and a frost-free yard hydrant. The meter pit will be placed within 25

feet of the water main at a location mutually agreed upon by Schall and CTWA. Any water service extending beyond the 25-foot distance will be the responsibility of Schall.

Vice-Chair Liddick moved to approve the OH-20 Consideration Memo and Easement for Schall.

Secretary and Assistant Treasurer Fao seconded.

Chair Hartzell noted that the Smith property consideration memo includes a stipulation to waive the tap fee if the property connects to city water in the future.

b. Smith Consideration Memo and Easement

Vice-Chair Liddick moved to approve the OH-20 Consideration Memo and Easement for Smith.

Treasurer Harris seconded.

NB-4 – 2025 Audit Engagement Letter

Chair Hartzell reported that the audit engagement letter submitted by Mr. Fideli was reviewed and determined to be consistent with the standard terms for the yearly audit.

Treasurer Harris moved to approve the proposal of the audit engagement letter as presented.

Vice-Chair Liddick seconded.

NB-5 – WHM Wetland Monitoring Proposal

Chair Hartzell reported that WHM Group's proposal for wetlands monitoring related to the OH-20 well was presented, with an estimated cost of \$18,080.

Secretary and Assistant Treasurer Fao moved to approve the WHM Group's proposal for The wetlands monitoring related to the OH-20 well with an estimated cost of \$18,080.

Vice-Chair Liddick seconded.

REPORTS:

R-1 Consulting Engineer Report: Mr. Daschbach reported the following:

The Oak-Hall well pre-construction meeting was held, as well as the waterlines pre-bid meeting with bids coming in February 24, 2026. With hopes of approving the proposal at the March 18, 2026, meeting.

R-2 Solicitor Report Ms. Long reported the following:

The need to extend the Authority's lifespan to allow for new borrowing was discussed. I will work with staff to prepare a resolution for consideration at the next meeting, with the goal of extending the term by 50 years.

R-3 Sub-Committee Report – Chair Hartzell and Treasurer Harris noted the following:

The sub-committee reported on the potential development of a 46-bed assigned living facility by Pam Health, requiring approximately 4,000 feet of water main.

OTHER MATTERS:

Chair Hartzell noted that Michaels Grutzeck's departure from the board was noted, and there is an open position to fill. Authority members were encouraged to suggest potential candidates from the community for the vacancy.

INFORMATIVE:

Chair Hartzell noted that three documents were provided for review: the Superintendent's Report from Andrew Breon of the University Area Joint Authority, McQuaide Blasko's 2026 hourly rate schedule for Cristin Long, and the PWSC cross-connection/backflow summary for the fourth quarter of 2025.

ADJOURNMENT:

Chair Hartzell called for a motion to adjourn the meeting.

*Treasurer Harris moved to adjourn the February 11, 2026, CTWA Regular meeting.
The meeting was adjourned at 7:48 p.m.*

Respectfully submitted,

Adam Brumbaugh

Adam Brumbaugh, Open Records Officer & Recording Secretary