

# COLLEGE TOWNSHIP WATER AUTHORITY RE-ORG MEETING MINUTES

January 7, 2026

1481 E. College Avenue State College PA 16801

Hybrid Meeting (In-Person or via Zoom)

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**MEMBERS PRESENT:** Donald Hartzell – Chair  
Richard Harris – Treasurer  
Raymond Liddick, Jr. – Vice-Chair & Assistant Treasurer  
Joe Fao – Authority Member

**STAFF PRESENT:** Joseph Fedeli – CPA  
Cristin Long – McQuaide Blasko  
Adam Brumbaugh – Open Records Officer & Recording Secretary  
Tanya Shaffer – Assistant Recording Secretary  
Michael Daschbach – Entech Engineering  
Amy Kerner – Public Works Director  
Kim Patishnock – Finance Director

**ABSENT MEMBERS & STAFF:** Michael Grutzeck – Secretary

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## Call to Order:

Temporary Chair, Adam Brumbaugh, called the meeting to order at 7:01 p.m.

## Appointments:

### **Chair Appointment:**

Mr. Brumbaugh opened the floor for nominations. Vice-Chair and Assistant Treasurer Liddick nominated Chair Hartzell to serve as Chair. Hearing no other nominations, the nominations closed.

**Vice-Chair and Assistant Treasurer Liddick made a motion to appoint Don Hartzell as Chair for 2026. Authority Member Fao seconded the motion. The motion passed unanimously.**

### **Board Member Appointments:**

#### **Vice-Chair:**

Chair Hartzell opened the floor for nominations for Vice-Chair. Treasurer Harris nominated Ray Liddick for Vice Chair. Hearing no other nominations, the nominations closed.

**Treasurer Harris made a motion to appoint Ray Liddick as Vice-Chair for 2026. Authority Member Fao seconded the nomination. The motion passed unanimously.**

**Secretary:**

Chair Hartzell opened the floor for nominations for Secretary. Treasurer Harris nominated Joe Fao for Secretary. Hearing no other nominations, the nominations closed.

**Treasurer Harris made a motion to appoint Joe Fao as Secretary for 2026. Vice-Chair and Assistant Treasurer Liddick seconded the nomination. The motion passed unanimously.**

**Treasurer:**

Chair Hartzell opened the floor for nominations for Treasurer. Vice-Chair Liddick and Assistant Treasurer Liddick nominated for Richard Harris for Treasurer. Hearing no other nominations, the nominations closed.

**Vice-Chair and Assistant Treasurer Liddick made a motion to appoint Richard Harris as Treasurer for 2026. Secretary Fao seconded the nomination. The motion passed unanimously.**

**Assistant Treasurer:**

Chair Harris opened the floor for nominations for Assistant Treasurer. Vice-Chair and Assistant Treasurer Liddick nominated Secretary Fao for Assistant Treasurer. Hearing no other nominations, the nominations closed.

**Vice Chair Liddick made a motion to appoint Secretary Fao as Assistant Treasurer for 2026. Treasurer Harris seconded the motion. The motion passed unanimously.**

**Alternate Appointments:**

Chari Hartzell noted there are two open alternate positions.

**Professional Appointments:**

Chair Hartzell opened the floor for nominations. Vice-Chair Liddick nominated the 2026 Professional Appointments as follows; Solicitor: Cristin Long, Auditor Joe Fedeli from Fiore Fedeli Carothers Snyder LLP, and Consulting Engineer Michael Daschbach, from Entech Engineering for re-appointment for 2026. Hearing no other nominations, the nominations closed.

**Vice-Chair Liddick made a motion to appoint the 2026 Professional Appointments: Cristin Long as Solicitor, Joe Fedeli as Auditor, and Michael Daschbah, as Consulting Engineer. Mr. McGann. Treasurer Harris Seconded the motion. The motion passed unanimously.**

**Internal Committees Appointment:**

Chair Hartzell opened the floor for nominations.

Treasurer Harris nominated Engineering Committee members as Richard Harris, Donald Hartzell and Raymond Liddick. The Representative to the State College Borough Water Authority as Richard Harris and the Finance Committee as Donald Hartzell, Joe Fao, and Ray Liddick Hearing no other nominations, the nominations closed.

**Treasurer Harris made a motion to appoint the 2026 Internal Committees for the Engineering Committee as Richard Harris, Donald Hartzell and Raymond Liddick. Representative to the State College Borough Water Authority as Richard Harris and the Finance Committee as Donald Hartzell, Joe Fao, and Ray Liddick. Vice-Chair Liddick seconded the motion. The motion passed unanimously.**

**Miscellaneous Appointments:**

Chair Hartzell opened the floor for nominations. nominated Mr. Brumbaugh as the Open Records Officer and Recording Secretary and Tanya Shaffer as the Assistant Recording Secretary. Hearing no other nominations, the nominations closed.

**Vice-Chair Liddick made a motion to appoint the Miscellaneous Appointments for 2026 as Adam Brumbaugh as Open Records Officer/Recording Secretary and Tanya Shaffer as the Assistant Recording Secretary. Secretary and Assistant Treasurer Fao seconded the motion. The motion passed unanimously.**

**Adjournment:**

**Chair Hartzell moved to conclude the 2026 Reorganizational meeting to begin the Regular meeting. Seconded by Secretary and Assistant Treasurer Fao. The meeting closed at 7:10 p.m.**

Respectfully Submitted,

*Adam Brumbaugh*

Adam Brumbaugh, Recording Secretary

# COLLEGE TOWNSHIP WATER AUTHORITY REGULAR MEETING MINUTES

January 7, 2026, at 7:00 p.m.

1481 E. College Avenue State College PA 16801

Hybrid Meeting (In-Person or via Zoom)

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**MEMBERS PRESENT:** Donald Hartzell – Chair  
Ray Liddick – Vice-Chair  
Richard Harris – Treasurer  
Joe Fao – Secretary and Assistant Treasurer

**STAFF PRESENT:** Joseph Fedeli – CPA  
Cristin Long – McQuaide Blasko  
Adam Brumbaugh – Open Records Officer & Recording Secretary  
Tanya Shaffer – Assistant Recording Secretary  
Amy Kerner – Public Works Director  
Kim Patishnock – Finance Director  
Michael Daschbach – Entech Engineering

**ABSENT MEMBERS & STAFF:** Michael Grutzeck – Authority Member

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**CALL TO ORDER:** Chair Hartzell called the meeting to order at 7:11 p.m.

**PUBLIC COMMENT:** No public comments were received.

## **APPROVAL OF MINUTES:**

### **December 10, 2025, CTWA Regular Meeting Minutes**

*Treasurer Harris moved to approve December 10, 2025, regular meeting minutes as written.*

*Secretary and Assistant Treasurer Fao seconded.*

*The motion carried unanimously.*

## **OPERATIONS UPDATE:**

Mr. Brumbaugh provided the following updates:

- **OU-1 – Monthly Route Billing Analysis:** Consistent
- **OU-2 – Fire Route Monthly Reads:** Consistent
- **OU-3 – Inventory Report** – A leak on College Ave. was fixed promptly.
- **OU-4- New Service Connections** – There were 10 new service connections in 2025, which was lower than anticipated due to stalled projects.
- **OU-5 – Boil Notice** – The leak on College Avenue prompted a boil notice for a few days due to testing protocols.

**FINANCE REPORT – STAFF**

Disbursements in the amount of \$865,026 were presented for approval and ratification.

**FR-1 - Ratification of Disbursements – December 2025**

*Treasurer Harris moved to ratify the December 2025 disbursements as shown.  
Secretary and Assistant Treasurer Fao seconded.  
The motion carried unanimously.*

**OLD BUSINESS:**

No items introduced.

**NEW BUSINESS:**

**NB-1 –**

**a. Review and Adoption of the 2026 CTWA Annual Budget**

Mr. Brumbaugh reviewed the 2026 budget documents with the Authority. The proposed budget includes a significant rate increase from \$8.00 to \$9.25 per thousand gallons to fund capital improvements. He noted the budget anticipates \$6 million in construction costs for the Oak Hall well and transmission line projects.

**b. Review and Adoption of the 2026 CTWA Water Rates Schedule**

Mr. Brumbaugh noted the proposed rate increase from \$8.00 to \$9.25 per thousand gallons was discussed, along with a rate comparison to the State College Borough Water Authority. CTWA's rate remains lower than the Borough's, maintaining its competitiveness. The 15% increase is intended to support capital improvements, including the new well and transmission line, as well as to address capital needs and help manage debt service.

*Treasurer Harris moved to approve Resolution R-25-04 representing the 2026 CTWA Annual Budget.  
Secretary and Assistant Treasurer Fao seconded.  
The motion carried unanimously.*

*Vice-Chair Liddick moved to approve Resolution R-25-05 representing the 2026 CTWA Water Rates Schedule as corrected.  
Treasurer Harris seconded.  
The motion carried unanimously.*

**NB-2.**

**2. OH-20 Well Project Bidding Results**

Mr. Daschbach reported that the Authority received several solid bids for the Oak Hall well project and recommended approval of two contracts: Sippel Development Co. for \$3,284,800 and HRI Incorporated for \$489,833. He noted that both companies have a history of successful work with the Authority, and their bids were reviewed and found to be in order.

*Treasurer Harris moved to approve the OH-20 Project bidding results from Sippel Development Co. for \$3,284,800 and HRI Incorporated for \$489,833.  
Vice-Chair Liddick seconded.  
The motion carried unanimously.*

**1. OH-20 Easements**

Chair Hartzell noted that we have two easements to sign at tonight's meeting out of the six that will need approval from the board.

**a. Humphreys Easement**

*Vice-Chair Liddick moved to approve the OH-20 Humphreys Easement.  
Secretary and Assistant Treasurer Fao seconded.  
The motion carried unanimously.*

**b. Parks Easement**

*Vice-Chair Liddick moved to approve the OH-20 Parks Easement.  
Treasurer Harris seconded.  
The motion carried unanimously.*

**REPORTS:**

**R-1 Consulting Engineer Report:** Mr. Daschbach reported the following:

The Authority plans to advertise for bids for the water lines contract by the end of the month, aiming for a recommendation for award in March.

This timeline is contingent upon the completion of all necessary easements, with four still pending.

**R-2 Solicitor Report:** Ms. Long reported the following:

The Walmart easement was reviewed with amendments to clarify that the Authority will have access to own and repair the entire water system. The proposal will be forwarded to Walmart soon. Discussion was held regarding one of the six easements for the OH-20 well, focusing on ensuring the language is accurate.

**R-3     Sub-Committee Report:**

No items introduced.

**OTHER MATTERS:**

No items introduced.

**INFORMATIVE:**

No items introduced.

**ADJOURNMENT:**

Chair Hartzell called for a motion to adjourn the meeting.

*Treasurer Harris moved to adjourn the January 7, 2026, CTWA Regular meeting.  
The meeting was adjourned at 8:31 p.m.*

Respectfully submitted,

*Adam Brumbaugh*

Adam Brumbaugh, Open Records Officer & Recording Secretary