



**COLLEGE TOWNSHIP COUNCIL
REGULAR MEETING MINUTES
Monday, January 3, 2022
After Reorganization Meeting
Hybrid Meeting (In-Person or via Zoom)**

**ATTENDED BY –
COUNCIL:**

D. Richard Francke, Chair
Carla Stilson, Vice Chair
Paul Takac L. Eric Bernier
L. Eric Bernier
Dustin Best

STAFF:

Adam T. Brumbaugh, Township Manager/Secretary
Don Franson, Engineer
Amy Kerner, Public Works Director
Lindsay Schoch, Principal Planner
Mark Gabrovsek, Zoning Officer
Mike Bloom, Management Analyst
Jennifer Snyder, Executive Assistant

CALL TO ORDER:

Mr. D. Richard Francke, Council Chair, called to order the January 3, 2023, Regular Meeting of the College Township Council at 12:15 PM, which followed the College Township Reorganization Meeting.

OPEN DISCUSSION:

No Open Discussion items were brought forward at this time.

REPORTS:

a. Manager's Update

Mr. Brumbaugh had no updates to offer Council.

b. COG Regional, County, Liaisons Reports

No reports at this time.

c. Staff/Planning Commission/Other Committee Reports



No reports at this time.

CONSENT AGENDA:

CA-1 Minutes, Approval of

- a. December 16, 2021, Council Meeting
- b. December 28, 2021, Public Hearing 2022 CT Budget Meeting
- c. December 28, 2021, Special Council Meeting

CA-2 Correspondence, Receipt/Approval of

- a. Letter from Centre County Housing & Land Trust, dated December 15, 2021, regarding thank you for commitment to the CCHLT
- b. Letter from Dustin Best, dated December 20, 2021, regarding resignation from the Parks and Recreation Committee effective December 31, 2021
- c. Letter from Centre Region Parks and Recreation Authority, dated December 17, 2021, regarding time extension for Township review to February 15, 2022.
- d. Letter from Geisinger, dated December 20, 2021, regarding Land Development Extension
- e. Letter from Langan, dated December 15, 2021, regarding 90-day time extension request for Palmer Museum of Art

CA-3 Action Item; Approval of

- a. CT Policy #P-18 Tornado Emergency Plan Safety Policy

Ms. Stilson made a motion to approve the January 3, 2022, Consent Agenda.

Mr. Best seconded the motion.

Motion carried unanimously.

OLD BUSINESS:

OB-1 Pedestrian Facilities Master Plan

Mr. Mike Bloom, Management Analyst, offered an updated version of the DRAFT Pedestrian Facilities Master Plan for Council to review. This version of the draft is 80% complete. Mr. Bloom asked that Council focus their comments on the following three (3) key elements of the DRAFT plan:

- Proposed Future Network
- Recommendations
- Implementation Strategy

In consideration of staff's presentation, Council offered the following suggestions to the *Walkable College Township Mapping Website*:

- The mapping application needs to include the latest update to the CATA stop locations.



- Emphasize the legend on the Future Network map.
- Make the titles on the maps more understandable.

Council offered the following suggestions on the Recommendations section:

1. Regulatory Modifications:

- a. Amend existing ordinances to include a Pedestrian Facilities Fee-In-Lieu**
Consider incorporating some flexibility for residential areas to aid in housing affordability, compare to other ordinances throughout the region to ensure equity in the proposed fee structure and have any ordinance revisions reviewed by the Township Solicitor.
- b. Modify the process for granting of Waivers**
As presented, there remains too much subjectivity in this section. Consider tying waivers specifically to the Growth Boundary, the existing definition of hardship in other processes or some threshold derived from the project prioritization matrix.
- c. Strengthen the requirements for Transit Facilities**
Council acknowledged this as a good aspirational concept, but also an area where CATA and the municipalities have had success. It was advised that being overly specific with requirements in this section may actually be detrimental.
- d. Slight changes to the Facility Design Requirements**
Council agreed with this recommendation and noted that it may be beneficial to add this element to the proposed fee-in-lieu fee structure as incidental costs.
- e. Evaluation of the Regional Park Path Use Policy**
Council and staff acknowledged that regional discussions are already underway on this Recommendation, while it should remain in the plan, it may ultimately be resolved prior to plan adoption.
- f. Revisions to the Official Map**
Council concurred with the staff recommendation to remove the existing Official Map Bicycle/Pedestrian Path on private property in the vicinity of the Boalsburg Road due to lack of feasibility for the foreseeable future and property owner concerns. However, they felt consideration should be given to replacing it with a facility along the Boalsburg Road right-of-way.

2. Future Pedestrian Facilities:

Council agreed with the incorporation of a prioritization matrix and offered the following suggestions:

- Test the matrix using real world examples, including previous waiver locations.
- Consider adding a weighting to the criteria categories
- Consider adding proximity to neighborhoods and commercial developments as a criteria
- Evaluate the thresholds to ensure they meet the intent.



Under the Implementation Strategies section, Council offered the following suggestions:

- While a 5-year review cycle is adequate for the plan, a more frequent evaluation of the project list is merited.
- Advised that another implementation strategy would be “periodic review of grant programs to gauge eligibility and applicability toward identified priority projects.

Mr. Bloom will bring a final DRAFT to the January 20, 2022, CT Council Meeting for Council’s consideration and remand to the Planning Commission and Parks and Recreation Committee.

OB-2 Historically Significant Properties DRAFT Ordinance O-22-01

In a memorandum to Council, dated December 23, 2021, Ms. Lindsay Schoch, AICP, Principal Planner, offered a timeline of events related to the discussion of Historically Significant Properties in College Township. Additionally, Ms. Schoch presented a DRAFT ordinance, Historically Significant Properties, O-22-01, for Council to review. The Planning Commission (PC) reviewed the DRAFT ordinance on December 7, 2021, at which time they agreed it was ready to present to Council.

The proposed DRAFT Ordinance amends the CT Code by; 1) adding definitions specific to historical properties to the code; 2) updates the intent statement; 3) includes historically significant properties to Chapter 87 – Conditional Uses; and, 4) includes as a reference a map of historically significant properties and structures.

Council discussed the definitions used in the DRAFT Ordinance to define Historically Significant Properties/Structures. Council agreed that the definition linking to the National Register of Historic Places, a listing maintained by the Department of the Interior, must remain in the Ordinance.

Council asked Staff to review the language in the “Sample Notice for Demolition of a Historic Structure/Tree”.

Staff offered the PC had an extensive discussion related to this ordinance. The PC agreed that the DRAFT Ordinance would allow for changes in extreme circumstances that would enhance properties back to their original historic value and would be of benefit to the entire Township.

Staff will bring a revised DRAFT Ordinance back to Council on February 3, 2022.

NEW BUSINESS:

NB-1 PSATS Annual Conference Attendance (April 24-27, 2022)

Mr. Brumbaugh offered the Pennsylvania State Association of Township Supervisors (PSATS) Annual Conference would be held April 24-27, 2022, in Hershey, Pennsylvania. Registration for the conference begins on January 11, 2022. Council should let Ms. Snyder know if they plan to attend the conference as soon as possible.



STAFF INFORMATIVES:

No *Staff Informatives* were brought forward for discussion.

OTHER MATTERS:

ADJOURNMENT:

**Ms. Stilson moved to adjourn the January 3, 2022, Regular College Township Council Meeting.
Chair seconded the motion.
Motion carried unanimously.**

Chair Francke adjourned the January 3, 2022, Regular College Township Council Meeting at 2:24 PM.

Respectfully Submitted By,

Adam T. Brumbaugh

Adam T. Brumbaugh
Secretary