COLLEGE TOWNSHIP WATER AUTHORITY REGULAR MEETING MINUTES
January 7, 2026, at 7:00 p.m.
1481 E. College Avenue State College PA 16801
Hybrid Meeting (In-Person or via Zoom)

MEMBERS PRESENT:	Donald Hartzell – Chair Ray Liddick – Vice-Chair Richard Harris – Treasurer Joe Fao – Secretary and Assistant Treasurer
STAFF PRESENT:	Joseph Fedeli – CPA Cristin Long – McQuaide Blasko Adam Brumbaugh – Open Records Officer & Recording Secretary Tanya Shaffer – Assistant Recording Secretary Amy Kerner – Public Works Director Kim Patishnock – Finance Director Michael Daschbach – Entech Engineering
ABSENT MEMBERS & STAFF:	Michael Grutzeck – Authority Member

CALL TO ORDER: Chair Hartzell called the meeting to order at 7:11 p.m.

PUBLIC COMMENT: No public comments were received.

APPROVAL OF MINUTES:

December 10, 2025, CTWA Regular Meeting Minutes

Treasurer Harris moved to approve December 10, 2025, regular meeting minutes as written.
Secretary and Assistant Treasurer Fao seconded.
The motion carried unanimously.

OPERATIONS UPDATE:

Mr. Brumbaugh provided the following updates:

- **OU-1 – Monthly Route Billing Analysis:** Consistent
- **OU-2 – Fire Route Monthly Reads**: Consistent
- **OU-3 – Inventory Report** – A leak on College Ave. was fixed promptly.
- **OU-4- New Service Connections –** There were 10 new service connections in 2025, which was lower than anticipated due to stalled projects.
- **OU-5 – Boil Notice –** The leak on College Avenue prompted a boil notice for a few days due to testing protocols.

FINANCE REPORT – STAFF

Disbursements in the amount of $865,026 were presented for approval and ratification.

FR-1 - Ratification of Disbursements – December 2025

Treasurer Harris moved to ratify the December 2025 disbursements as shown.
Secretary and Assistant Treasurer Fao seconded.
The motion carried unanimously.

OLD BUSINESS:

No items introduced.

NEW BUSINESS:

NB-1 –

a. Review and Adoption of the 2026 CTWA Annual Budget

Mr. Brumbaugh reviewed the 2026 budget documents with the Authority. The proposed budget includes a significant rate increase from $8.00 to $9.25 per thousand gallons to fund capital improvements. He noted the budget anticipates $6 million in construction costs for the Oak Hall well and transmission line projects.

b. Review and Adoption of the 2026 CTWA Water Rates Schedule

Mr. Brumbaugh noted the proposed rate increase from $8.00 to $9.25 per thousand gallons was discussed, along with a rate comparison to the State College Borough Water Authority. CTWA's rate remains lower than the Borough's, maintaining its competitiveness. The 15% increase is intended to support capital improvements, including the new well and transmission line, as well as to address capital needs and help manage debt service.

Treasurer Harris moved to approve Resolution R-25-04 representing the 2026 CTWA Annual Budget.
Secretary and Assistant Treasurer Fao seconded.
The motion carried unanimously.

Vice-Chair Liddick moved to approve Resolution R-25-05 representing the 2026 CTWA Water Rates Schedule as corrected.
Treasurer Harris seconded.
The motion carried unanimously.

NB-2.

2. OH-20 Well Project Bidding Results

Mr. Daschbach reported that the Authority received several solid bids for the Oak Hall well project and recommended approval of two contracts: Sippel Development Co. for $3,284,800 and HRI Incorporated for $489,833. He noted that both companies have a history of successful work with the Authority, and their bids were reviewed and found to be in order.

Treasurer Harris moved to approve the OH-20 Project bidding results from Sippel Development Co. for $3,284,800 and HRI Incorporated for $489,833.
Vice-Chair Liddick seconded.
The motion carried unanimously.

1. **OH-20 Easements**

Chair Hartzell noted that we have two easements to sign at tonight's meeting out of the six that will need approval from the board.

a. **Humphreys Easement**

Vice-Chair Liddick moved to approve the OH-20 Humphreys Easement.
Secretary and Assistant Treasurer Fao seconded.
The motion carried unanimously.

b. **Parks Easement**

Vice-Chair Liddick moved to approve the OH-20 Parks Easement.
Treasurer Harris seconded.
The motion carried unanimously.

REPORTS:

R-1 **Consulting Engineer Report:** Mr. Daschbach reported the following:

The Authority plans to advertise for bids for the water lines contract by the end of the month, aiming for a recommendation for award in March.

This timeline is contingent upon the completion of all necessary easements, with four still pending.

R-2 **Solicitor Report**: Ms. Long reported the following:

The Walmart easement was reviewed with amendments to clarify that the Authority will have access to own and repair the entire water system. The proposal will be forwarded to Walmart soon.
Discussion was held regarding one of the six easements for the OH-20 well, focusing on ensuring the language is accurate.

R-3 Sub-Committee Report:

No items introduced.

OTHER MATTERS:

No items introduced.

INFORMATIVE:

No items introduced.

ADJOURNMENT:

Chair Hartzell called for a motion to adjourn the meeting.

Treasurer Harris moved to adjourn the January 7, 2026, CTWA Regular meeting. The meeting was adjourned at 8:31 p.m.

Respectfully submitted,

Adam Brumbaugh

Adam Brumbaugh, Open Records Officer & Recording Secretary