



COLLEGE  
TOWNSHIP  
INDUSTRIAL  
DEVELOPMENT  
AUTHORITY

**College Township Industrial Development Authority**  
**Regular Board Meeting Agenda**  
**Wednesday, November 15, 2023 9:30am**  
**Hybrid Meeting (In-Person or via Zoom)**

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**General Meeting Information**

College Township offers both in-person and virtual meeting attendance for all public meetings. To attend in-person, meetings will be held at 1481 E. College Avenue, State College PA, 16801, 2<sup>nd</sup> floor meeting room. To attend virtually, please see the information below.

**To Attend the LIVE Meeting Via Zoom on Computer or Smart Phone:**

- **[Click HERE to REGISTER for the meeting via Zoom.](#)** Once registered, you will receive a confirmation email containing information about joining the meeting.

**To Attend the LIVE Meeting Via Phone:**

- I. **Dial +1 646 558 8656 • Meeting ID: 870 6356 6089 • Passcode: 701453**

\* **[Click here](#)** for detailed instructions on how to participate via zoom.

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**CALL TO ORDER**

**L. Hood, Chair**

**CONSENT AGENDA**

**ITEMS OF RECORD**

**Exec. Director**

**EXECUTIVE DIRECTOR REPORT**

**Exec. Director**

**COUNCIL LIASION'S REPORT**

**S. Trainor, Council Liaison**

**SECRETARY'S REPORT**

**R. Liddick, Secretary**

**SR-1** Approve the October 18, 2023 Meeting Minutes

**SR-2** Approve the October 30, 2023 Special Meeting Minutes

**TREASURER'S REPORT**

**A. Fragola**

**TR-1** Approve the October Financial Report

**TR-2** Draft 2024 Budget

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**OLD BUSINESS**

**OB-1** As may be brought forward.

**COMMITTEE REPORTS**

**1. GOVERNANCE COMMITTEE REPORT**

**L. Hood, Chair**

**GC-1 Recommendation:** Approve the ceasing of \$50 meeting honorarium for CTIDA Board Members beginning in January 2024.

**Motion to Approve**

**2. LOAN COMMITTEE REPORT**

**A. Fragola, Chair**

**LC-1 Recommendation:** Approve the deferral of loan payments to begin January 2, 2024 for Tasty K, LLC.

**Motion to Approve**

**3. MARKETING COMMITTEE REPORT**

**R. Liddick, Jr., Chair**

**4. FINANCE COMMITTEE REPORT**

**A. Fragola, Chair**

**FC-1 Recommendation:** Approve the Executive Director to send out the RFP for Audit Services.

**Motion to Approve**

**FC-2 Recommendation:** Approve the purchase of a Quickbooks multiuser account.

**Motion to Approve**

**INFORMATIVES**

As may be presented

**IN-1:** HappyValley Industry article: <https://happyvalleyindustry.com/how-one-local-township-is-prioritizing-business-development/>

**IN-2:** Partnership Loan Document - Independent Solicitor Review

**ADJOURNMENT**

**Chair**

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